

# UNIVERSITY OF CALIFORNIA, RIVERSIDE

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SANTA BARBARA • SANTA CRUZ

October 3, 2007

Dr. Anne Jones, Director  
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Dear District Cooperating Teacher,

Thank you so much for agreeing to work with a prospective teacher enrolled in a credential preparatory class at the University of California, Riverside. The opportunity to observe and participate in your classroom will strengthen this student's future professional success.

The student observer/participant in your classroom is enrolled in Education 172, *Teaching Reading and Writing in the Content Areas*. This course examines the role of all teachers as models of literacy. To do so, students will examine reading, writing, and study skills necessary for success in all content area secondary classrooms. The student in your classroom has expressed an interest in earning his/her credential in the content area you are teaching.

According to the California State Department of Education Commission on Teacher Credentialing, students are expected to spend approximately 30 hours of direct contact within the assigned classrooms in both observation and participation activities.

The students are required to accomplish certain objectives during their fieldwork, which they can communicate to you per their course syllabus. These Fieldwork experiences have proven to be valuable in the professional development of prospective student teachers. Classroom teachers have told us how much they have benefited from the student assistance. Because these students are in the early stages of their professional education, they are to be supervised by a district teacher or teacher-designee at all times. Essentially, for the time they are with you, you may think of them as instructional assistants and utilize their services accordingly - whenever possible, working directly with students on literacy and language skills.

Should you have any questions or concerns, please feel free to contact me at 951-827-5225, and I will return your call as soon as possible.

Thank you for your professional support of a prospective fellow educator. Your influence will certainly continue past the conclusion of this quarter, and will be reflected in the quality education of future students.

Sincerely,

A handwritten signature in cursive script that reads "Anne Jones".

Anne Jones