

# UNIVERSITY OF CALIFORNIA, RIVERSIDE

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SANTA BARBARA • SANTA CRUZ

October 3, 2007

Dr. Anne Jones, Director  
Teacher Education Services  
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Dear District Cooperating Teacher,

Thank you so much for agreeing to work with a prospective teacher enrolled in a credential preparatory class at the University of California, Riverside. The opportunity to observe and participate in your classroom will strengthen this student's future professional success.

The student observer/participant in your classroom is enrolled in Education 177B, *Language Development in the Content Area*. In the previous course, 177A, students were introduced to the basic elements of good ELD and SDAIE instruction as well as the theoretical underpinnings of such instruction. This course, 177B, consists of 20 hours of instruction and 20 hours of fieldwork. There are two fieldwork assignments: Keeping a fieldwork journal of observations and reflections, and; Conducting a small-scale classroom-based research project on a topic related to the needs of English Language Learners.

The students will consult with the instructor on the project and will be encouraged to use your experience and expertise in any way possible. Depending on the topic, some may need to work with specific students (e.g., tutoring or observing). Others may need to do focused observations of lessons, or gather and analyze samples of student work. Please be assured that your students will not be identified in any way and that measures of confidentiality are used. Should there be any information that you feel is inappropriate to share about particular students, please inform your student.

Our UCR students have been placed in your classroom to learn from you and to apply what they are learning in class to "the real world" of schools. They are there to assist you in the day-to-day work of teaching and you should feel free to assign them any tasks that will enhance their experience. These Fieldwork experiences have proven to be valuable in the professional development of prospective student teachers. Classroom teachers have told us how much they have benefited from the student assistance. Because these students are in the early stages of their professional education, they are to be supervised by a district teacher or teacher-designee at all times.

Since a significant portion of this course is the fieldwork, time accountability is important. You will be asked to verify that the student has completed all 20 hours of fieldwork by signing off on a form documenting the fieldwork hours. Should you have any questions or concerns, please feel free to contact me at (951) 827-5225, and leave a message. I will return your call as soon as possible.

Thank you for your professional support of a prospective fellow educator. Your influence will certainly continue past the conclusion of this quarter, and will be reflected in the quality education of future elementary students.

Sincerely,

A handwritten signature in cursive script that reads "Anne Jones".

Anne Jones