

UNIVERSITY OF CALIFORNIA, RIVERSIDE

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SANTA BARBARA • SANTA CRUZ

October 3, 2007

Dr. Anne Jones, Director
Teacher Education Services
Graduate School of Education
Riverside, CA 92521-0128
Tel: (951) 827-5225, Fax: (951) 827-3291
Anne.Jones@ucr.edu

Dear District Cooperating Teacher,

Thank you for your willingness to work with an undergraduate student enrolled in a credential preparatory class at the University of California, Riverside. The opportunity to observe and participate in your classroom will provide this student with the foundation to begin acquiring the many skills required to become an effective teacher. The instructor for the class will supervise the fieldwork experiences of these students.

The student observer/participant in your classroom is enrolled in Education 2, *Looking into Classrooms*. This is a new course created to assist lower division students gain early experiences and insights related to public school classrooms. The students will be completing a series of guided observations and participatory experiences in your classroom. The observations are largely related to the California Standards for the Teaching Profession, and will provide the student with an initial awareness of what is expected of public school teachers. The participation will provide the student with an opportunity to interact with public school students through tutoring them individually or in small groups.

Each student is expected to complete 30 hours of observation/participation in the classroom during this quarter. You will be asked to sign a log of the student's activities and time spent in your classroom at the time of each visit.

These Fieldwork experiences have proven to be valuable in the professional development of prospective student teachers. Classroom teachers have told us how they have benefited from the student assistance. Because these students are in the early stages of their professional education, they are to be supervised by a district teacher or teacher-designee at all times.

Should you have any questions or concerns, please feel free to contact me at (951) 827-5225, and leave a message. I will return your call as soon as possible.

Thank you for your professional support of a prospective fellow educator. Your influence will certainly continue past the conclusion of this quarter, and will be reflected in the quality education of future students.

Sincerely

A handwritten signature in cursive script that reads "Anne Jones".

Anne Jones