Application Checklist
2020-2021 Teacher Education Program Application Packet Checklist

Last Name: ____________________________________________
First Name: ____________________________________________
Middle Name: __________________________________________
Social Security Number: _______ Date of Birth: _______ UCR Student ID: _______

Graduate Program: ☐ M.Ed. General Education  ☐ M.Ed. Special Education  ☐ Not pursuing degree (credential-only)

Program Applying to: ☐ Multiple Subject  ☐ Single Subject: ________________________________
☐ Special Education: DUAL Credentials  Mild/Moderate  Moderate/Severe

If pursuing a Multiple Subject Credential are you interested in Bilingual Authorization in Spanish?  ☐ Yes  ☐ No

“If you were in a previous Teacher Education Program, a letter of good standing (academically and professionalism) is required.”

The following documentation must be included in your admissions packet for review and to be considered for an interview:

☐ TEACHER EDUCATION CREDENTIAL APPLICATION (All Applicants must submit) Submission Date: __________

☐ GRADUATE DIVISION APPLICATION

(M.Ed. General Education with Teaching Emphasis or M.Ed. Special Education) Submission Date: _______

☐ APPLICATION FEE ($105.00 non-refundable fee)
  ☐ Paid through M.Ed. Graduate Division Official Application: _______ (indicate date)
  ☐ Credential-only paid through Teacher Education Credential application

☐ STATEMENT OF PURPOSE [Credential-only applicants (non-M.Ed.)]
  Must not exceed 2 pages; double-spaced.

☐ THREE (3) LETTERS OF RECOMMENDATION
  ☐ M.Ed. applicants, letters are submitted electronically through Graduate Application

☐ OFFICIAL (SEALED) TRANSCRIPTS from all attended institutions (including UC Riverside).
  ☐ M.Ed. applicants submit two (2) sets of transcripts. Credential-only applications submit one (1) set.
  ☐ Transcripts requested to be mailed directly to UC Riverside, Teacher Education Program.

☐ BASIC SKILLS VERIFICATION – Must be met by 02/28/2020
  ☐ Include evidence indicating how the Basic Skills requirement has been met.
  ☐ ATTEMPTED Exam(s) - Registration confirmation must be submitted.

Examination must be PASSED by 02/28/2020.

☐ SUBJECT MATTER COMPETENCE – One (1) CSET subtest PASSED and ALL subtests ATTEMPTED by 02/28/2020.
  ☐ Included is the official “Result Sheet”, of at least, one (1) passed CSET subtest.
  ☐ ATTEMPTED ALL designated CSET subtests - Registration confirmation(s) or result sheet(s) are included with an examination appointment prior to 02/28/2020.
  ☐ Included is an official “Subject Matter Program (SMP) completion or in progress” verification letter from my institution with a completion term by Spring 2020.

Admitted students must pass all CSET subtests by 05/15/2020

☐ CERTIFICATE OF CLEARANCE (COC)
  ☐ Required proof of submission and payment included.